**WINDSOR TOWNSHIP PLANNING COMMISSION**

**MINUTES**

December 17, 2024

Joshua Youpa called the meeting of the Windsor Township Planning Commission to order at 7:00 p.m. at the Windsor Township Municipal Building. Members present in addition to Joshua Youpa were Polly Hartman, Doris Reidenhour, Eric Sills and Jonathan Wessner. Zoning Officer Ryan Wessner, Solicitor Russell Farbiarz, Consulting Engineer Steven Hoffman(zoom) and Secretary Craig Long were also present.

**DISPENSE WITH THE READING OF THE MINUTES**

Eric Sills duly made a motion, Polly Hartman seconded it and it carried unanimously to dispense with the reading of the minutes by the secretary.

**APPROVAL OF THE MINUTES**

Doris Reidenhour duly made a motion, Eric Sills seconded it and it carried unanimously to approve the minutes as written from the October 15,2024 Planning Commission meeting.

**PUBLIC COMMENTS**

There were no public comments.

**OLD BUSINESS**

#2-2023 Commonwealth of PA, Snyder Subdivision – Solicitor Farbiarz corresponded with Roger Watson of Nartech, Inc. indicating that the status of this application must be addressed. The intention should be submitted in writing and attend the January 21, 2025 Planning Commission meeting.

#1-2024 South Schuylkill Property Group, LLC Self-Storage Facility. It was stated that the applicant is corresponding and working with Steve Hoffman and it is expected that action to be taken at the January 21,2025 meeting.

#5-2024 Hamburg Self Storage LD-Edenburg. Luke Kamp, EIT from The Crossroads Group, LLC addressed the commission showing the revisions made to the plan as stated in the two letters from Steve Hoffman dated November 11 & December 6,2024. A waiver request letter was presented requesting waivers from the Windsor Township Subdivision and Land Development Ordinance (SALDO), Section 308 Submission of the Final Plan, Section 402.2.g. Key Map with Scale of 1” = 800’, Section 515 Water Resources Study, Section 602.3 Installation of Curbs & Section 602.4 Installation of Sidewalks. After discussion with Steve Hoffman and on a motion by Doris Reidenhour, seconded by Polly Hartman passed

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with unanimous vote, the commission recommends that the Board of Supervisor grant these requested waivers. Also on a motion by Eric Sills, seconded by Doris Reidenhour passed with unanimous vote conditional approval was granted for this plan. As part of this action a Conflict of Interest Abstention Memorandum was submitted by Joshua Youpa, Chairman of the Planning Commission because he is the applicant for approval of the submitted plan.

**NEW BUSINESS**

No action taken.

**OTHER BUSINESS**

The commission was reminded that the organization meeting for the planning commission will be held on January 21,2025 at the Township’s Municipal Building.

**ADJOURNMENT**

Doris Reidenhour duly made a motion, Polly Hartman seconded it and it carried unanimously to adjourn the meeting at 7:30 p.m.

Craig A. Long, Secretary